

Board of Directors (In Public)

Item 5.3

Subject: Annual Review of Corporate Governance Manual
Date of meeting: Tuesday 16th July 2019
Prepared by: Lucy Lavan, Director of Corporate Affairs
Presented by: Lucy Lavan, Director of Corporate Affairs
Purpose of Report: To Note

BAF Ref	Impact on BAF
3.2	None

1. Executive Summary

Mersey Internal Audit Agency has supported the Trust in the annual review of the Corporate Governance Manual in order to provide assurance that it is comprehensive and consistent with best practice.

The Audit Committee met on 16th July 2019 and considered and supported the proposed updates. The Audit Committee recommended that these are now approved by the Board of Directors and the revised Corporate Governance Manual adopted.

2. Key Updates

The 'Contents' page of the revised Manual is attached at Appendix 1

A summary of the key changes made as a result of the review is attached at Appendix 2.

Board members can access the manual in full and view the changes via the following link:

<O:\Exec Office\Jennifer O'Brien\Corporate Governance Manual 2019>

3. Recommendations

Following a review of the changes made to the Corporate Governance Manual by the Audit Committee it is recommended that the Board of Directors approve the changes and adopt the revised Corporate Governance Manual. The revised Corporate Governance Manual will then be uploaded onto the staff intranet, in accordance with the Trust's document control procedure.